

NEXT STEPS AFTER SUBMITTING THE ENROLMENT DOCUMENTS

1. Check if the submitted enrolment documents are complete:
If your application for enrolment is incomplete we will inform you about it in the application portal!
We will not send emails, so please check the information in the application portal on a regular basis!
As long as your enrolment documents are incomplete, we cannot register you!
2. Transfer the semester contribution:
A few days after you have submitted your complete application for enrolment you can find the confirmation of enrolment with the bank details for the transfer of the semester contribution in the application portal. Please don't forget the reason for payment (Verwendungszweck) when transferring the money.
3. Receive user ID, password and TUHH-e-mail-address
As soon as TUHH has received the semester contribution and the electronic notification of your German statutory health insurance you will automatically receive your TU account (user ID, password) and your TUHH e-mail address. You will find the user ID and password in the TUNE portal when you log in there with your applicant login. The password must be changed before the first use. With the TU account you have access to all services of the computer center and to the TUNE portal. The TUHH will only communicate with you via your TUHH e-mail address!
4. Download student ID and the semester ticket
Student ID: You can download your student ID in the [TUNE portal](#) under "My Studies > Student Service > Requested Reports/Reports"
Semester ticket: After the enrolment you will get an email to activate your Deutschlandsemesterticket. The ticket is valid throughout Germany on all public transport networks and with all transport companies, with the exception of long-distance transport (such as ICE, IC, EC, etc.).

If you have problems with your login and/or password or any other technical problems please contact the [User Service Center](#) directly.

WELCOME WEEKS: ORIENTATION ON YOUR STUDY START (AUG. - OCT. 2024)

The [Welcome Weeks Programme](#) and the intercultural program [Welcome@TUHH](#) supports you at the beginning and during your TUHH studies. The Welcome Weeks Program is focused on your special situation of being new at TUHH.

IMPORTANT DATES

September 30 – October 13, 2024:

Monday, October 14, 2024:

Wednesday, October 16, 2024, 1 p.m.:

December 1 – December 14, 2024:

December 21, 2024 – January 5, 2025

February 1 – March 15, 2025:

February 1, 2025:

Preparatory German Course for new students in the english-lanaguage Master's Programmes

First day of the lecture period

Semester Opening Ceremony for Master and Exchange Students, Audimax I

Examination registration period

Christmas Break

Reregistration for the summer semester,

Last day of the lecture period

HOW TO ARRANGE YOUR SCHEDULE / LECTURE PLAN

Your personal lecture plan will be based on the official curriculum ([course scheme](#)) for your study program. On the website of the [Examination Office](#) you will find all the relevant regulations and documents (course schemes, modul manuals, course regulations etc.) for your studies Please make sure you click on the current version.

Information on how to arrange your schedule: [step-by-step-guide](#)

TUNE:

[TUNE](#) is the campus management system of the TUHH, it offers you many features for managing your studies by yourself You'll be able to see the most important organizational information all around your studies there. To sign in to TUNE please click on TUHH-Login in the upper right corner and sign in with your TUHH account.

TUNE-Manuals

In the [TUNE-Manuals](#) you can find instructions concerning the most important topics of your studies.

REGISTRATION IN HAMBURG + APPLICATION FOR THE RESIDENCE PERMIT

Within two weeks after your arrival you need to register as a resident in Hamburg and before your student visa expires you have to apply for a residence permit. To get further information about that please check page 7 and 10 of your admission letter.

Within two weeks after your arrival you need to register as a resident in Hamburg. You can do that in one of the [Customer Service Centers](#) ("Kundenzentrum") or at the Hamburg Welcome Center.

To do so you need an [appointment](#). You should arrange the appointment well in advance! Booking the appointment is sufficient to meet the two-week deadline.

All students from non-EU countries need a [residence permit](#) for their stay in Hamburg. It can take up to eight weeks until you get your electronic residence permit, for that reason you have to apply for the residence permit in time before your student visa expires.

IMPORTANT CONTACTS AND LINKS

[General Student Counseling and Psychological Counseling](#)

Course Coordinators (for questions about your programme and its contents):

Chemical and Bioprocess Engineering.	Prof. Raimund Horn, horn@tuhh.de
Computer Science:	Prof. Heiko Falk, heiko.falk@tuhh.de
Data Science	Prof. Stefan Schulte, stefan.schulte@tuhh.de
Electrical Engineering:	Prof. Christian Becker, c.becker@tuhh.de
Engineering Science:	Prof. Robert Seifried, robert.seifried@tuhh.de
Environmental Engineering:	Prof. Mathias Ernst, mathias.ernst@tuhh.de
G-TIME:	Prof. Cornelius Herstatt, c.herstatt@tuhh.de
Inform. a. Communication Systems:	Prof. Riccardo Scandariato, riccardo.scandariato@tuhh.de
Mechatronics:	Prof. Thorsten Schüppstuhl, schueppstuhl@tuhh.de
Mechanical Engineering a. Management:	Prof. Nikola Bursac, nikola.bursac@tuhh.de
Microelectronics and Microsystems:	Prof. Hoc Khiem Trieu, trieu@tuhh.de

Campus Maps: <https://www.tuhh.de/tuhh/tu-hamburg/campus>

NEW@tuhh: Information for new students: <https://www.tuhh.de/tuhh/en/education/newtuhh>

Examination Office: <https://www.tuhh.de/sls/en/service-fuer-lehre-und-studium/examination-office-office-of-the-doctoral-degree-committee-s6>

TUHH-Library: www.tub.tuhh.de/

Career Center www.tuhh.de/careercenter

User-Service-Center / TUHH Computer Center www.tuhh.de/rzt/beratung/usc

AStA: www.asta-tuhh.de